



B & L MANAGEMENT CO LLC.  
316 East 63rd Street—Suite 1A  
New York, NY 10065  
Phone 212.906.2800 - Fax 212.906.2860



**APPLICATION FOR RENTAL**

Building	Unit	Rent
Lease Start Date	Broker's Company	Security
Agent's Name	Agent's Email Address	
Agent's Phone		

**ABOUT THE APPLICANT**

First Name	Last Name	Date of Birth
Home Phone ( )	Work Phone ( )	SSN
Email 1	Email 2	Cell Phone ( )

**CURRENT ADDRESS**

Street Address	Apt#	Rent
City	State, ZIP	Move In Date
Landlord	Phone	Move Out Date

**PREVIOUS ADDRESS (IF AT CURRENT ADDRESS LESS THAN 2 YEARS)**

Street Address	Apt#	Rent
City	State, ZIP	Move In Date
Landlord	Phone	Move Out Date

**BANK INFORMATION**

Name of Bank or Institution	Account Number	Type of Account	Phone Number ( )
Name of Bank or Institution	Account Number	Type of Account	Phone Number ( )

**CURRENT EMPLOYER**

Company Name	Address	Start Date	Position
Supervisor's Name	Supervisor's Phone #	Supervisor's Fax No.	Salary/Bonus/Commissions

**SECUNARY INCOME/PREVIOUS EMPLOYER (IF AT CURRENT EMPLOYMENT LESS THAN 2 YEARS)**

Company Name	Address	Start Date	Position
Supervisor's Name	Supervisor's Phone #	Supervisor's Fax No.	Salary/Bonus/Commissions



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**EMERGENCY CONTACT**

Name	Address	Relationship
Home Phone #	Cell Phone #	

**BUSINESS / PERSONAL REFERENCES**

Name	Address	Phone Number	Relationship
Name	Address	Phone Number	Relationship

**HOW DID YOU HEAR ABOUT US**

<b>FACEBOOK</b> ( )	<b>BROKER</b> ( )	<b>WEBSITE</b> ( )	<b>TWITTER</b> ( )	<b>OTHER</b>
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This application is designed to be completed by one person only. In the spirit of U.S. Policy for the achievement of equal housing opportunity, there are no barriers to obtaining housing because of race, color, sexual orientation, national origin, handicap, or familial status. Approval is based on an applicant's ability to prove employment, income, residency, credit, and financial history as described in the detail provided. All information will be verified for its accuracy. All sections must be completed before submitting for approval.

Certification: I understand that a credit investigation will be conducted to verify the information I supply and that any misrepresentation made by me may cause rejection of this application by the development. Approval of this application is subject to review of the credit inquiries by B & L Management CO. LLC. I have the right to make a written request for the disclosure of the nature, results, and scope of the investigation. I may receive a copy of my consumer credit file only by contacting the reporting bureaus directly. I agree to hold the credit company, B & L Management, and referring brokers harmless for any claims that may arise as a result of this investigation. ANY FEES COLLECTED FOR THIS INVESTIGATION ARE NON-REFUNDABLE.

I warrant that all statements above set forth are true. I hereby give my permission to communicate with my current and former landlord or property manager for the purpose of discussing any and all of the facts and circumstances of my current or former tenancy, as well as the other information listed above. I also give my permission to communicate with my current employer (s) or supervisor (s) for the purpose of verifying the employment information listed above. I understand there are no limitations or restrictions regarding what may be discussed or revealed. I am aware that a credit history, OFAC search, and landlord/tenant court record search will be done in conjunction with my application. I hereby give my consent to the landlord to obtain my consumer report for the purpose of tenant screening through **CREDIT DATA SERVICES, INC. P.O. Box 928 Stroudsburg, PA 18360. Phone: 212-727-0127 E-Mail Address: CDSINC@PTD.NET**

I understand that I may have the right to make a written request within a reasonable period of time to receive additional, detailed information about the nature and scope of the investigation.

PRINT NAME

SIGNATURE

DATE

## **B and L Management Company**

316 E. 63<sup>rd</sup> St. #1A

New York, NY 10065

Phone: 212 906 2800 Fax: 212 906 2860

[www.bandlmanagement.com](http://www.bandlmanagement.com)

### **Application Requirements:**

- Completed and signed application form;
- Legible copy of ID;
- Most recent bank statement;
- Most recent W-2 form or tax return (first and second pages only);
- Employment letter on corporate stationery to include the following: position, annual income and length of employment. For easy approval applicant's annual income should be approximately 40 x the monthly rent.
- \$120 (cash only) processing fee per applicant/per guarantor.

### **Guarantor Requirements:**

- The same documentation required of the applicant is required of the Guarantor, along with proof of an annual income of approximately 80 x the monthly rent.  
OUT OF STATE GUARANTORS ARE REQUIRED TO PAY ADDITIONAL SECURITY.